



Spire Junior School

Jawbones Hill, Derby Road, Chesterfield, S40 2EN

Tel: 01246 234546

Change of Details Form

Please complete the form with your child's name and only the details that require updating.

Student:

Child's Name	
Class	

Changes in Student Details:

New Home Address	
New Home Telephone Number	

Changes in Contact Details:

Title		Address	
First Name			
Surname			
Gender			
Relationship to Child		Home Phone	
Parental Responsibility	Yes No	Mobile Phone	
DOB (DD/MM/YYYY)		Work Phone	
National Insurance Number		Email	

Title		Address	
First Name			
Surname			
Gender			
Relationship to Child		Home Phone	
Parental Responsibility	Yes No	Mobile Phone	
DOB (DD/MM/YYYY)		Work Phone	
National Insurance Number		Email	

Changes in Medical Details:

Doctors Name:	
Telephone Number:	
Medical Practice Name and Address:	

Do you give permission for the school to call the doctor in an emergency? Yes No

Do you give permission for the school to administer first aid in an emergency? Yes No

Changes in Medication:

Please provide details of any medical conditions that the school should be aware of, and any emergency action that should be taken (e.g. Asthma, Epilepsy, Allergies to bee stings, nuts or particular medicines etc.) Please request for completion a 'Medicine in Schools' form.

For changes to permissions for photography, social media, etc. please request a 'Permission Document'.

Parent/Carer Signature

Date